

SHAREHOLDER COMMITTEE FOR CARE DORSET HOLDINGS LTD

MINUTES OF MEETING HELD ON THURSDAY 29 JUNE 2023

Present: Cllrs Laura Beddow, Spencer Flower and Jane Somper

Apologies: Cllrs Byron Quayle and Gary Suttle

Officers present (for all or part of the meeting):

Chris Best (HR Director - Care Dorset), Vivienne Broadhurst (Executive Director - People Adults), Aidan Dunn (Executive Director - Corporate Development S151), Grace Evans (Head of Legal Services and Deputy Monitoring Officer), Chris Harrod (Senior Democratic Services Officer), Joshua Kennedy (Apprentice Democratic Services Officer), Jonathan Mair (Director of Legal and Democratic and Monitoring Officer), Jonathan Price (Interim Corporate Director for Commissioning), Caroline Tapster (Chair of the Board - Care Dorset) and Steve Veevers (Managing Director - Care Dorset)

1. Appointment of Chair and Vice-Chair

Following the recent reshuffle of the Cabinet, the Leader of the Council advised that, in line with the terms of reference, he had appointed himself and Cllr Laura Beddow to be Chair and Vice-Chair of the Shareholder Committee respectively.

2. Minutes

The minutes of the previous meeting were confirmed and signed as a correct record.

3. Declarations of Interest

There were no declarations of interest.

4. Public Participation

No requests to participate had been received.

5. Councillor Questions

No councillor questions had been received.

6. Terms of Reference

The terms of reference were noted.

7. **Dorset Council Operational Update**

The Interim Corporate Director for Commissioning introduced the report which set out the operational update on behalf of Dorset Council, which covered activity since April 2023.

In the absence of questions from committee members, the Chairman thanked officers for the report and stated that he was pleased to see that good progress was being made in embedding Care Dorset into the organisation.

Noted

8. **Appointment of Chairman of the Board of Directors**

The Managing Director for Care Dorset introduced the report which set out the request to appoint the Chairman of the Board of Directors following the recruitment process as set out.

Members were pleased to note the robustness of the recruitment process that had assessed suitability of Ms Tapster for the role of Chairman of the Board and felt that her vast experience within the sector would be of great value to the company.

DECISION

- (i) the appointment of Caroline Tapster as Chair of the Board of Directors for Care Dorset on an initial two-year term be approved.
- (ii) Authority be delegated by the Shareholder Committee to allow the option to extend this appointment to the full permitted two terms, via a motion and decision by the Care Dorset Remuneration and Appointments Committee and update to the Shareholder Committee on the extension.

9. **Change to Care Dorset Financial Year**

The Managing Director for Care Dorset introduced the report which set out the request to amend the Financial Year for Care Dorset Holdings Ltd.

The Executive Director for Corporate Resources and S151 Officer highlighted that he was supportive of the request in principle, however he did have concerns in relation to the mechanics of how this would be achieved and that if approved, he would like to discuss this further and agree a plan for delivery. The Managing Director for Care Dorset recognised the concerns raised and agreed that he would work with the Council's finance team to ensure that this request and subsequent change to process would not place an unnecessary burden upon the resourcing within the Council's finance team.

DECISION

- (i) That the Care Dorset financial year end be moved to 30 September 2023.

(ii) That the Shareholder notes that Care Dorset will file dormant accounts for the period up to 30 September 2022 with Companies House.

10. Care Dorset Update

The Managing Director for Care Dorset gave a Powerpoint presentation which provided Members with an update of the progress made since the launch of Care Dorset in October 2022, together with outcomes, targets and future ambitions surrounding delivery.

Members were pleased to note the progress made in the nine months since the launch of Care Dorset and commended the organisation for all that it had done so far to ensure the delivery of these important services to its users, in particular noting that there had been many positive outcomes.

The Chairman echoed such comments and thanked the Managing Director for his comprehensive presentation.

Noted

11. Forward Plan

The Forward Plan was noted.

12. Urgent Items

There were no urgent items

13. Exempt Business

It was proposed by Cllr S Flower and seconded by Cllr L Beddow:

DECISION

That the press and the public be excluded for the following 2 items in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

14. Care Dorset Update

The Managing Director for Care Dorset provided Members with an in-depth operational update from the perspective of Care Dorset Holdings Ltd.

Points raised by Members following presentation of the report included:

- Priority given to Dorset residents
- Robustness of risk structure

Noted

15. **Remuneration Strategy**

The Human Resources Director for Care Dorset introduced the report which set out the proposed strategy for staff remuneration.

The Head of Legal Services, highlighted that future material changes to employee terms and conditions would either be included as part of the business planning process which would be brought to the Shareholder Committee for approval and that any proposed material changes to employee terms and conditions that arose outside of the business planning process, would need to be brought forward to the Shareholder Committee for prior approval, as would any exception reporting.

DECISION

That the Strategy be approved with a review period of three years.

Duration of meeting: 10.00 - 11.08 am

Chairman

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